

CLEARBROOK-GONVICK SCHOOL
INDEPENDENT SCHOOL DISTRICT #2311
BOARD OF EDUCATION
REGULAR MEETING
May 16, 2022 - 7:00 P.M.

The meeting was called to order by Clerk Wishard at 7:00 p.m. Declaration of Quorum – Members present: Dudley Wishard, Vanessa Gustafson, Jill Nelson, Scott Abel, Randy Bodensteiner, and Corey Petterson. Absent: Vern Wittenberg. Also present: Superintendent Ryan Grow; Principal, Josh Tharaldson, staff members, and community members

3 **Community Comments** – A comment was made regarding Ross Faldet’s leave of absence, and the possibility of opening it to Ag instructors.
4 **Spotlight on Education** – Mr. Bettin gave a power point presentation of activities that happened since the last board meeting. Supt Grow thanked Mr. Bettin for his work on the monthly PowerPoint & presentations.

5 **Approval of Agenda** – MMS Gustafson/Petterson to approve agenda, and addendum to the agenda – adding item 10.5 – leave request & 10.6-coaching resignation; and also adding item 10.7 – electrical bid procedures. MCU.

6 **Approval of Minutes from Previous Meeting** – MMS Petterson/Bodensteiner to approve minutes as presented. MCU.

6.1 4/25/22 – Regular Meeting

7 **Informational Items**

7.1 **Principals Report** –Principal Tharaldson discussed the following items: **A) Summer School/Enrichment** – The summer school calendar was reviewed for both elementary and high school. **B) 2022-2023 HS Class Schedule** – The high school schedule for 22-23 was reviewed. Questions were asked & answered regarding the new 7th grade General Music class. **C) New Families** – Several requests from new families to attend our school next year have been received. Thanks to Debbie, as she has been busy sending out complete enrollment packets. **D) – HS Handbook** – High School staff have been discussing potential changes to the handbook. We will have an updated handbook with all changes at a summer board meeting that will need to be approved. **E) Graduation/Seniors** – Senior Class trip was Friday May 13th to Duluth. Mr. Tharaldson thanked Mr. Bettin for his hard work to make the trip successful. The last day of school will be a ½ day with seniors doing graduation practice, walk through the elementary and senior sendoff. Graduation is Saturday, May 28th at 2:00 p.m. Two seniors may not graduate. We have been in touch with families, and have given students details about what is needed to complete their requirements. **F) – Summer ESY** – DCD special education will be working with 5 students for the extended school year. Students will complete 3 day weeks in June, July & August. **G) – Special Ed Caseloads for 22-23** – With the addition of Melissa Larson to our Elementary Sp Ed staff, we have determined caseloads for each of our Sp Ed teachers for next year.

Clerk Wishard gave thanks to Mr. Tharaldson for his work on the senior class trip.

7.2 **Superintendent Report** – Supt. Grow discussed the following items: **1) Personnel - A) Special Education** – With the addition of Melissa Larson to our Elementary Sp Ed staff, we have determined caseloads for each of our Sp Ed teachers for next year. **B) Coaching Positions**– We are currently looking for two extra-curricular coaching positions – Head GBB, and Assistant GBB. **C) Leave Request** – With Mr. Faldet requesting an extended leave of absence, we are advertising for an Industrial Technology teacher for the 22-23 school year. **2) Educational – A) Kindergarten Graduation** – This will take place on Thursday, May 26th. **B) – High School Graduation** – This will take place on Saturday, May 28th at 2:00 p.m. in the high school gym. Chair Wittenberg and Clerk Wishard will be helping hand out diplomas. **C) Summer School** – Referrals are coming in and parents that would like to enroll their child are completing paperwork. **D) MSBA Phase III & IV Trainings** – Phases I & II will be offered virtually in July, but Phase III and IV will be offered in June 10th, in person. Training is coming up. Interested board members should contact Mr. Grow. **3) Legislative – A) Legislative Bills** – The bills before the House and Senate were reviewed. **4) Financial – A) Approved Budget for 22-23** – We are required by statute to have an approved budget for 22-23 in place by June 30, 2022. A budget for 22-23 will be presented at the June 20th meeting. **B) Community Ed Levy Calculation** – Revenue for FY 24 and payable 2023 levies will be calculated using the 2020 Federal Census counts. **C) Teachers On Call** – The Teachers on Call vs district cost for the 21-22 school year through May 10, 2022. **5) Building/Grounds – A) Concrete Projects** – Virgil has recommended some concrete projects around the campus. Once we have set the budget, we can look to see if these projects can happen this summer or not. **B) Community Fund** – Mr. Schafer is working with the Clearbrook Community Club on backboards that potentially could be donated and installed this summer – hopefully during the 3rd week of June. **C) CEP Employees** – Virgil is looking for a couple students who are willing to work with the custodians this summer, and who would qualify for the Rural CEP Program. **D) Food Service Equipment** – The items that have been replaced will be put out for sealed bids later this summer. Mr. Grow also mentioned that the staff picnic will take place on Wednesday, and all board members are invited.

7.3 **Committee Report** –

7.3.1 –Calendar Committee – The calendar committee has come up with a recommendation for the 22-23 calendar. It will be presented later in the meeting. Mr. Grow thanked the calendar committee for their work.

7.4 **Enrollment Report** – Supt Grow presented the updated enrollment report, which is based on current information available. As of May 10, 2022 we have 497 students, versus 498 on April 11, 2022

8 **Consent Calendar** – MMS Petterson/Gustafson to approve Consent Calendar as presented. MCU.

8.1 Approval of Bills Presented – All Funds

| | |
|---|---------------------------------------|
| Payroll Expense Checks and Checks Written between Board Meetings: | 70363-70384/Wires |
| Payroll Checks | None – All Payroll was Direct Deposit |
| May Bills | Voucher Numbers: 63728-63823 |
| | Check Numbers 70385-70432 |

Total Payroll/Expense Checks Approved: \$535,568.13

- 8.2 Approval of Electronic Transfers and Other Banking Transactions
- 8.3 Approval of Treasurer's Report
- 8.4 Accept/Approve Donations
- 8.5 Student Activity Report
- 9 **Old Business –**
 - 9.1 Community Comments – Discussion was held.
- 10 **New Business**
 - 10.1 **Consider Accepting the Resignation of Robert Westrum-Assistant GBB Coach** – MMS Gustafson/Abel to accept resignation. MCU. Superintendent Grow and the board thanked Bob for his many years (44) of service.
 - 10.2 **Consider Hiring Riley Huppert as Band/Music Teacher for 2022-2023 School Year** –MMS Petterson/Nelson to approve hiring, at BA step 1. MCU.
 - 10.3 **Consider Ratifying the School Calendar for 2022-2023** – Mr. Grow presented the proposed school calendar. Discussion was held. Questions were asked & answered. MMS Bodensteiner/Gustafson to approve the calendar. MCU. Mr. Grow and the board thanked the committee members.
 - 10.4 **Consider Adopting MSBA Model Policy Form Updates** – The updated policies were reviewed. MMS Petterson/Abel to adopt policy updates. MCU.
 - 10.5 **Consider Approving an Extended Leave of Absence for Ross Faldet** – The leave request was presented. Discussion was held. MMS Petterson/Able to approve leave, with the stipulation that Mr. Faldet will update the district each year regarding his status by February 1st, as per the Master Agreement. Roll Call: Bodensteiner – Yes Petterson – Yes, Wishard – Yes, Gustafson - Yes, Abel – Yes, Nelson – Yes. MCU.

This is an approved unpaid leave of absence, and is approved without fringe benefits pursuant to Section 10 of the Education Minnesota Master Agreement.
 - 10.6 **Consider Accepting the Resignation Ross Faldet - Head GBB Coach** – MMS Gustafson/Nelson to accept resignation. MCU. Superintendent Grow and the board thanked Ross for his years of service.
 - 10.7 **Bidding Procedures** – Bidding procedures were reviewed, and discussion was held.
- 11 **Action Items for June**
 - 11.1 Community Comments – Consult with other districts
 - 11.2
 - 11.3
- 13 **Future Meetings**
 - 13.1 Regular School Board Meeting on Monday, June 20, 2022, at 7:00 p.m. The backup date will be Monday, June 27, 2022, at 7:00 p.m.
- 14. **Adjournment** – MMS Gustafson/Bodensteiner to adjourn at 8:42 p.m. MCU